## Mac: Set user default to black and white

## Set the "Gray Scale" default in CUPS web interface

First, we need to enable the CUPS web interface.



• Enter cupsctl WebInterface=yes and press Enter.

	Graeme — -bash — 80×24	
Last login: Thu Nov	8 10:06:49 on console	
[Tests-Mac:~ graemet\$	cupsctl WebInterface=yes	]

Now we can access the CUPS web interface:

- Open a web browser and enter http://localhost:631/printers/ in the address bar.
- Click the printer name for which you would like to change the black & white default.

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• •	• <						loca	alhost		Ċ		
CUPS	5.org	Home	Administ	tration	Classes	Help	Jobs Pri	inters				
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							ioning 1	01 2 01				
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	Ad	minPrint	ter	4	AdminPrin	ter			KONICA MINOLTA	C368 P	S	Idle

• Next to the Maintenance dropdown, choose Set Default Options.

## AdminPrinter (Idle, Accepting Jobs, Not Shared)

Maintenance 🗘	1	Administration			
Description: Adr		Modify Printer			
Description. Au		Delete Printer			
Location:		Set Default Options			
Driver: KON		Set As Server Default	PS (color)		
Connection: lpd:		Set Allowed Users	win		
<b>Defaults:</b> job-sheets=none, none media=om_a-4-jis_209.9x297.04mm					





- Now click **Finishing Options**.
- Scroll all the way down to **Select Color**. Change the dropdown to **Gray Scale**. Note, there may be two dropdowns. Change both to **Gray Scale**.

CUPS.org Home Administration Classes Help Jobs Printers							
Query Printer for Default Options							
Options Installed General	Finishing Options Banners Policies Port Monitor						
Print in Footer: Off On							
	Start Number: Number only						
	Pages: All Pages						
Text Color: Black							
Resolution: <a>column bit</a> Column bit							
	Select Color: Gray Scale 😳						
	Select Color: Gray Scale C						

• Now scroll right to the bottom and click the **Set Default Options** button to save the changes.

Now, when the user prints, their jobs will be black and white.

## To print specific jobs in colour

If the user needs to print a specific job in colour, they can change it in the print dialog box when they print. An example appears below. This may be different for other driver types. This example uses a Konica Minolta C368 driver:

• Click the dropdown and choose Quality

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the tops	Printer:	S AdminPrinter
	Presets:	Default Settings
Google	Copies:	1
An Anna San Anna Anna Anna Anna Anna Ann	Pages:	All     From: 1 to: 1
	Paper Size:	A4 210 by 297 mm
	Orientation:	↑         ◆         Scale:         100         %
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		Layout Color Matching Paper Handling Cover Page
? PDF V Hide Details		Output Method Layout / Finish Paper Tray / Output Tray Cover Mode Per Page Setting
Google offered in: Afrikaans	Sesotho isiZulu Is	Stamp / Composition Quality

• In the Select Color dropdown, choose Auto Color.





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and a state of the last the last the last	Pages: O All	1 to: 1
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	Orientation:	▶ Scale: 100 %
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Image: Second	Paper View     Detailed Information	Auto Color Full Color ✓ Gray Scale
		Quality Adjustment
	Printer Information	Resolution: 600dpi
-		Default

• Click Print.

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