How to open a device meter reading report

Print Director reads the meters (counters) of each printer every hour by default. The **Counter Values** report shows these readings, for example to send meter readings to the printer's supplier or to check a printer's totals for a month. For saving the report as a file, see *How to open a printing report*.

1. Open **PD Reports**.
2. In the tree, click **Reports** > **Device Readings** > **Counter Values**.
3. On the **Report Options** tab, under **Report Type**, choose one of:
   - **Show every reading for each device:** every reading taken between the **From** and **To** dates.
   - **Show the last reading for each device:** the latest reading before the **To** date.
   - **Only show the difference in counter totals between the first and last readings:** the latest reading before the **To** date minus the first reading after the **From** date, which is what each printer did in the period.
4. Under **Time Period**, choose the **Period**, or choose **Custom** and set **From** and **To**.
5. To include only some printers, click the **Filter Devices** tab, tick **Filter devices**, and tick the printers. (The **Filter Regions** tab does the same for whole regions.)
6. Click **Open Report**.

To have the readings emailed every month instead, see *How to automatically email a device meter reading report*.

Related articles

- *How to automatically email a device meter reading report*
- *How to open a printing report*

Print Director version at time of publish: 2.5.15.3. Publish date: 05/11/2026.